

**ADMINISTRATIVE - INTERNAL USE ONLY**

16 SEP 1976

MEMORANDUM FOR: Executive Officer, DDA  
FROM : Thomas B. Yale  
Director of Finance  
SUBJECT : State of the Directorate Address  
REFERENCE : DDA 76-4388 dtd 1 Sept 1976, Same Subj

There is attached as requested by reference an outline of the highlights of significant finance activities which may be appropriate for inclusion in Mr. Blake's forthcoming address.

(signed) Thomas B. Yale

Thomas B. Yale

Attachment  
As Stated

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Significant Office of Finance Activities  
For DDA's State of the Directorate Address

1. Development of the New General Accounting System (GAS)

A. General

During the past two years, the Office of Finance, in conjunction with the Office of Data Processing, has made a concerted effort to dramatically improve the Agency's automated financial accounting and reporting system. The product of this effort is known as the new General Accounting System - or more simply - GAS. This is a sub-system of the overall Agency Financial System which is composed of both GAS and another sub-system generally known as the Financial Resources System (FRS).

B. Current Status and Design Features of GAS

(1) GAS is now in the final test stage and is scheduled for implementation on 1 October.

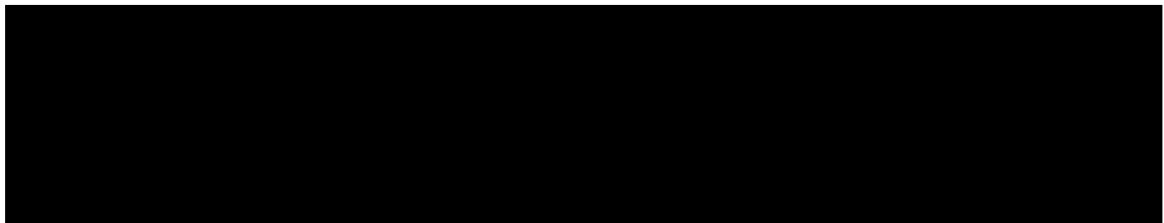
(2) GAS is designed to provide such features as a greatly expanded obligation data base that will allow users to record and retrieve a wide variety of information (e.g., TDY destination) and simplifies voucher preparation; a daily update of information; on-line and off-line query capabilities; production of ad hoc reports within 24 hours; edit controls that will reject invalid data and utilization of transaction codes that by a single line entry will self-generate both the debit and credit entries to the general ledger accounts.

C. Data Processing Locations

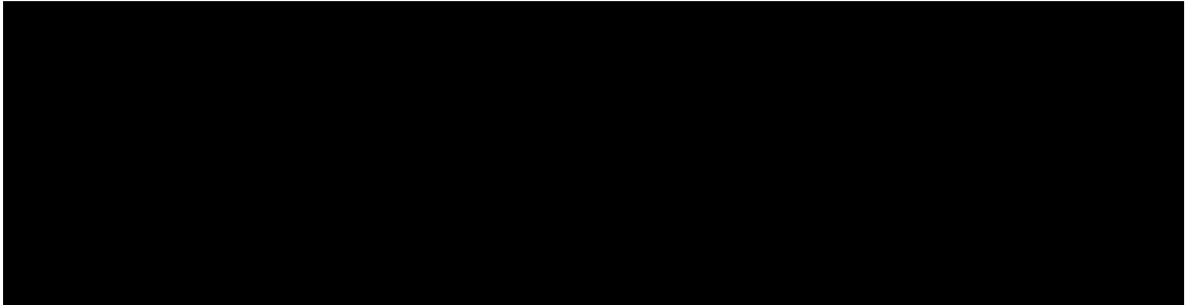
An additional data processing facility has been located at headquarters to supplement the Key Building facility in order to provide expedited on-site services to those components located at the Headquarters Building. Both locations will provide full service capabilities including microfilm retrieval, ad hoc reporting and on-line query.

STATSPEC

2.



STATSPEC



3. Improvements Concerning CIA Retirement and Disability System (CIARDS)

Annuity Computations Automated

An automated computation system has been installed to replace manual computation of retirement annuity entitlements for personnel retiring under CIARDS. The automated system provides more timely and efficient computation and payment of CIARDS annuities.

4. CIARDS

A. Legislation

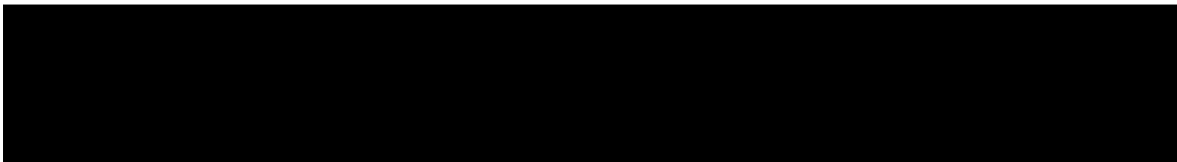
The Offices of Finance and Personnel provided substantive support to the Office of Legislative Counsel on a continuing basis throughout the past several months in the actions required to introduce and support catch up legislation for CIARDS for financing and miscellaneous benefits.

B. Actuarial Valuation

The Offices of Finance, Personnel and Data Processing provided substantive support to the Treasury Actuary on a continuing basis throughout the past several months in providing the basic information required for a formal actuarial valuation of the fund. By law such valuations must be performed at least every five years.

5. Monetary Operations

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6. Finance Conference

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The Office of Finance sponsored an annual conference in April which was attended by employees with an average daily attendance



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